

CBMS PTO Discretionary Grant Guidelines

1. The PTO mission, guiding principles, priorities and budget capacity will guide grant allocation decisions for the year.
2. Requests for furniture and capital items are generally not eligible.
3. Discretionary grants are intended to provide activities, services and items beyond those typically provided for in the annual school budget.
4. Collaborative projects and pilot projects that can be replicated are encouraged.
5. Staff and caregivers are eligible to apply for discretionary grants, however teachers will be given preference.
6. Discretionary grants will be evaluated twice a year. Deadlines to file are November 1st and May 1st of the current year. Team applications are accepted at any time, as funds allow.
7. Items funded by the PTO will become the property of CBMS, not of individuals.
8. When possible, items and activities will be identified as having been donated or funded by the CBMS PTO.
9. The PTO Grant Committee or PTO Board of Directors will oversee and initiate the allocation process each year.
10. All grant recipients are required to submit an online follow-up report found at the button below upon completion of their project.

(Updated 8.17.2016)